



# **Global Supplier Manual Appendix H – Karma Customer Specific Requirements for Suppliers**

October 26, 2017

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## Scope of this document

The scope of this document is to ensure compliance to customer requirement by sub-suppliers of SMR Automotive who are supplying for any Karma project. This document is listing requirements for these suppliers in addition to standard IATF16949 requirements and in addition to standard SMR requirements.

## Responsibility

Suppliers who are supplier for SMR of a component for a Karma product shall meet all requirements listed in this document during the whole project lifetime. This includes but not limited to:

- Regularly check for updates of this document on [www.smr-automotive.com](http://www.smr-automotive.com)
- Ensure availability and awareness of related Karma standards and requirements mentioned in this document
- Ensure requirements are met in their supply chain

## 1.0 Document and Master Sample Retention

The organization should retain a master sample for the same period as the production part approval records, or:

- Until a new master sample is produced for the same customer part number for customer approval
- Where a master sample is required by the design record, Control Plan or inspection criteria, as a reference or standard. The master sample shall be identified as such, and shall show the customer approval date on the sample. The organization shall retain a master sample for each position of a multiple cavity die, mold, tool or pattern, or production process unless otherwise specified by the customer". (AIAG PPAP Manual)

The supplier shall retain the master sample(s) for the length of time that the component/material is active plus one year. A part is considered as active as long as it is being supplied to KARMA Automotive for original or service applications. The master sample(s) shall show PPAP submission reference and KARMA Automotive approval date with signatures of the authorized representatives from both the supply organization and KARMA Automotive. In terms of appearance, KARMA Automotive Final Audit may be consulted prior to approval.

## History of Revision

No.	Cause of modification	Date	Modifier	Approved
1	First issue	16.10.2017	Judith Robertson	Steffen Dehner
2				
3				
4				
5				